

# Minutes of a Meeting of Tetbury Rail Lands Regeneration Trust held on Thursday 21<sup>st</sup> May 2015

Registered Charity No1092160      Registered Company No 4102029

Patron: His Royal Highness the Prince of Wales

Date: Thursday 21<sup>st</sup> May 2015

Time: 7.30pm

Venue: Council Chamber, Tetbury



## 1. Attendance

**Present:** Will Cook (Chairman), Rebecca Aldam, (part time), John Andrews, Peter Atkinson, Anne Cox (part time), Barrie Doyle, Mary Doyle, Brecon Quaddy, Karen Quaddy (part time), James Scurlock, Carolyn Witcher, David Walker (Secretary).

**Apologies:** Stephen Hirst, Caroline Morgan, Sue Stoner.

## 2. Minutes of the Meeting Held on Thursday 16<sup>th</sup> April 2015 .

Acceptance of the minutes of the previous minutes was proposed by Peter Atkinson, seconded by Brecon Quaddy and agreed by all present.

## 3. Matters arising

There were no matter arising from the previous meeting that were not due to be covered by the agenda.

## 4. Joint working with Town Council

- a. **New architect.** The Chairman reported that arrangements with the new architect, Ian Maslin, were working well.
- b. **Lease with Tetbury Town Council (TTC).** The Chairman reported that TTC have received TRLRT's information about what we would like to be in the lease agreement. He will give a presentation to TTC on TRLRT's latest plans when he has received new drawings and the 3 new town councillors have been appointed.

**Action 1:** Barrie Doyle - Copy of draft lease to be obtained from Julia Hasler and circulated to members.

- c. **Work on site.** The Chairman reported that the all-clear had been given for work to commence on restoration of the cattle loading platform and he had the necessary forms for volunteers to complete. He was due to be away for the next 6 weeks and so the target date for work commencement was early June. The new electrical work in the Goods Shed had been completed; this included armoured cable under the carpet to new sockets on the south wall. The electricians had done a good job and were charging only for materials, the bill for which was still awaited. A pair of new doors cut into the main sliding doors had been fitted but unfortunately the emergency door locking mechanisms had been broken. The Chairman had seen Pat Hennessey who was getting the necessary new parts. The Chairman further noted that the carpet was still holding up but obviously had a limited life.

## 5. Funding and Business Planning

- a. **Treasurer's Report.** The Chairman presented Caroline Morgan's treasurer's report, attached at Annex A, and reported that the £1700 of un-presented cheques possibly included two for performers at the folk festival and that for the carpenter, Pat Hennessey.
- b. **Accountants.** Brecon Quaddy reported that he had visited McGill's who do the Feoffees' accounts. They had offered to do TRLRT's accounts with the first year being at no charge and subsequent years being at a cost of £250 p/a. A full audit

was not required. It was proposed by Barrie Doyle, seconded by John Andrews and agreed by all present that McGill's be given the job.

- c. **Report from funding group/progress/current bids.** Barrie Doyle presented his report, see Annex B, noting that TRLRT had been awarded £59,200 and that bids for a further £285,000 had been made. He noted that in respect of the Gloucestershire Environmental Trust (Entrust) there was to be a meeting with TTC and that it and, more specifically, Stephen Hirst, was to reply.
- d. **Joint business planning and business sponsorship – no update**
- e. **Trustees** The Chairman reported that Ross Sharpe had resigned his position as a Trustee. He proposed that David Walker be appointed in his place. Barrie Doyle seconded the proposition and it was agreed by all present.

## 6. Rail Track bed developments

The Chairman reported that about 20 statements had been sent to the GCC that the rail track bed had been used for 20 years or so by the public. The owners of the land were expected to send back their objections to which TRLRT would have to respond. GCC have said that a decision would be made by 11 Sep 2015 (amazingly not the 10 years that we had been led to expect). It was agreed that Will Cook would coordinate the response calling on other members of the committee for help as required.

## 7. Events

### a. Completed

- (a) **Music Festival.** The Chairman reported that the music festival had been a great success though raising only £190.
- (b) **Wacky Races.** It was reported that the Vintage Fashion Fayre run in conjunction with the Wacky Races by another agency had appeared to be very successful though paying only £150 for the hire of the shed.  
**Action 2:** (carried over from previous meeting) Caroline Morgan - to confirm that the monies received from fashion fair organizers has been credited to TRLRT.
- (c) **Hire of Goods Shed 8 May.** The hire of the Goods Shed to some musicians for 3 hours had raised £30. The musicians had appeared happy with the hire.
- (d) **Boot Sale 10 May.** David Walker reported that the sale of pitches and refreshments had raised £139 with Jill Dodge's stall having raised about another £50. There had been 9 outside and 3 inside pitches taken but unfortunately very few buyers. He noted that Caroline Morgan had reported that the current signs did not state that the sale was at the Goods Shed car park. Other members noted that the signage needed to be more "grabbing" and that signage to the Goods Shed was poor. The Chairmen suggested that notice of the event should be placed in "Stroud Life".  
**Action 3:** Barrie Doyle – to investigate getting official brown tourist signage for the Goods Shed.

### b. Further Plans for 2015

- (a) **TRLRT Calendar 2016.** Karen Quaddy gave an update on the planning for the TRLRT Calendar 2016. Eight shops had signed up for the calendar at £250 each. The following additional sponsors were suggested: Tesco, Calcot and Westonbirt. It was agreed that no sponsor was to pay less than £250. Any unsold months would be used to promote TRLRT.  
**Action 3:** Will Cook to ask Stephen Hirst to see whether TTC would like to sponsor a month.  
The cost for printing 2,000 calendars was £1,622,; there would be additional costs for model expenses etc. The suggested sale price was to be £7.50-£10.00. Sponsor shops were to be encouraged to sell the calendars by being allowed to retain a percentage of the selling price. On the basis that nearly all the costs were already covered it was agreed by the meeting that Karen was to proceed with the project.
- (b) **Art in the Park Sat 11 July 2015.** Anne Cox and Rebecca Aldam presented their outline plan for Art in the Park which involved many craft/adventure activities

during the day with a concert in the Goods Shed at 1930 hours. The cost was to be £2.50 for adults and free for children. It was agreed that a banner would be useful and the expenditure was agreed. Anne and Becky would continue to manage the project with their own assistants with any requests for additional help, stewards, artists' assistants etc, being channelled through Brecon Quaddy who would ask for people to help via the internet database.

- (c) **Strawberry Tea Sat 27 June 2015.** Carolyn Witcher presented her plans for the Strawberry Tea on 27 Jun. It was agreed that Carolyn would manage the event calling on help from members as required.
  - (d) **Boot Sales.** David Walker noted that the Boot Sale scheduled for the 12<sup>th</sup> July, the day after the Art in the Park, would be exceedingly difficult to organize as the planned concert would presumably not finish until late the previous night. (Afternote: Moving the sale items into the shed and laying them out on the tables usually takes 2 to 3 days.)
  - (e) **Tetbury Summer Show 10 Aug 2015/Classic Car Show 6 Sep 2015.** It was agreed that TRLRT ought to have a presence at both the Tetbury Summer and the Classic Car Shows. The Chairman noted that Mr Keith Leaver had generously donated a further 144 mugs that could be sold. It was suggested that other items should also be made available for sale (tea-towels being considered more practical than T-shirts!)
  - (f) **Walk** The Chairman stated that the next planned Walk event should be delayed until after 11 Sep 2015.
8. **AOB** It was suggested that if TRLRT obtain details of the stall holders who attended the Vintage Fashion Fayre at the Wacky Races and Woolsack Race so that it could run similar events in the future for the profit of the trust.
9. **Next Meeting** It was noted that the next meeting would be the AGM to be held on Thursday 18<sup>th</sup> June 2015 at 7.30pm in the Town Council Offices.

D A Walker  
Secretary

Agreed and Accepted

Will Cook  
Chairman, TRLRT

Date:

## **Annex A to Minutes of TRLRT Meeting of 21 Apr 2015**

Treasurer's report

In the bank on 29<sup>th</sup> April we had £27054

HOWEVER there are several cheques not yet presented for approx £1700 so this figure will decrease.

The Folk Event, so much enjoyed, but quite expensive to stage made a small profit of £190. At one stage we were expecting a loss, so a small profit is good, and a whole new group of people were introduced to our wonderful building. Those of you who attended the Vintage Fair on Wacky Race day will know that a large number of people were also there. The Trust was paid £150 for the day and will receive the same amount on Woolsack Day and I think a number of lessons were learned from this event which may be useful to us in the future.

Caroline Morgan

Treasurer

## Tetbury Rail Lands Regeneration Trust

Registered Charity No:1091260 Registered Company No: 4102029

Patron: His Royal Highness The Prince of Wales



Date : 19 May 2015  
To : Town Clerk  
From : Barrie Doyle  
Cc : Will Cook, TRLRT

### Goods Shed – Fund Raising Progress

<b>Grants awarded</b>	<b>£</b>
Summerfield Trust	30,000
CDC Community Projects Fund	10,000
Cotswold Conservation Board	6,700
David Thomas Trust	12,000
Jack Lane Trust	500
<b>Total</b>	<b>£59,200</b>

Tetbury Town Council commitment	<b>£350,000</b>
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<b>Grants requested</b>	<b>£</b>
Entrust	120,000
Garfield Weston	60,000
CHK Charities	25,000
Bernard Sunley Foundation	25,000
Sainsbury Family Foundation	25,000
Trusthouse Charitable Trust	30,000
<b>Total</b>	<b>285,000</b>

Building Cost Estimate	<b>Total</b>	<b>£589,000</b>
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